



3728-106 St NW, Edmonton, AB, T6J-6M7

Manager: hallrentals@mydcl.ca

## 2024-2025 HALL RENTAL RATES

(Effective September 1, 2024/ Last updated 19.9.24)  
(Subject to availability)

	Main Hall	Roger Soderstrom Room
<b>Maximum Occupancy</b>	<b>200 people</b>	<b>30 people</b>
<b>Weekend</b> (Friday evening, Saturday & Sunday)	<b>\$ 65.00/hour</b> <b>+ Damage deposit</b> (refundable) : Event with alcohol: \$ 1500 OR Event without alcohol: \$ 500	<b>\$ 25.00/hour</b> <b>+ \$ 300 Damage deposit</b> (refundable)
<b>Weekday</b> (day and evening)	<b>\$ 55.00/hour</b> <b>+ Damage deposit</b> (refundable) : Event with alcohol: \$ 1500 OR Event without alcohol: \$ 500	<b>\$ 25.00/hour</b> <b>+ \$ 300 Damage deposit</b> (refundable)

- \* Residents of Duggan/Rideau Park who are also DCL members (with proof thereof) receive a **15% discount** on rental rate (with proof thereof).
- \* Damage deposits and rental fees must be **paid in full** in advance to confirm the booking and can be paid by Debit, Credit Card (MC or VISA) and e-transfers ([payment@mydcl.ca](mailto:payment@mydcl.ca)). Cash or cheques are NOT accepted.
- \* Rentals are confirmed once the renter has:
  - \* Filled, signed and returned the Rental Agreement.
  - \* Paid the Rental fee and the Damage Deposit in full.
  - \* Provided a Certificate of event insurance (naming both the Duggan Community League and the City of Edmonton as additionally insured parties).
  - \* Provided a Liquor license (if applicable) obtained on-line via the AGLC ([www.aglc.ca](http://www.aglc.ca))

## General Hall information and amenities

- \* **All booking requests are made on-line by the prospective renter (<https://www.mydcl.ca/hall-rentals/>)**
- \* The Main hall is suitable for events such as children's activities, birthday parties, large meetings, wedding receptions, baby showers, cultural events, dinner parties, conferences, celebration of life events, banquets, fitness classes, art classes, workshops, expositions etc...
- \* The building is all **grade-level and wheelchair accessible**.
- \* The Main hall is **air-conditioned**. The Roger Soderstrom room is not air-conditioned.
- \* A Main hall rental includes: a fully-certified commercial kitchen; double sink, hooded oven-cooktop, two large fridges, microwave, one freezer, large counter spaces and dishes/plates/cups, chairs and tables. Also included in the main hall rentals is a separate bar area with serving counter and sink. Also included is a fully-integrated Audio-Visual system with speakers, an LCD projector, wired and wireless microphones, mic stand and extension cords.
- \* **All music, live performances and entertainment MUST end by 1:00 am and the hall MUST be cleaned and vacated by 2:00 am.**
- \* Our facilities have Edmonton Police Service AGENT STATUS.
- \* The Roger Soderstrom room is suitable for small meetings.

- \* There are two (2) washrooms adjacent to both the Main hall and the RS room.
- \* All Duggan/Rideau Park amenities are non-smoking, non-vaping and non-cannabis within ten (10 meters) of any doorway (City of Edmonton By-Law # 14614)
- \* Public WI-FI is available to all renters.
- \* Set-up and take-down/clean-up time is included in the rental time booked.



## MAIN HALL

3,000 sq feet room; with raised stage; tile floors; white walls; maximum capacity of 200 people; 47 tables (30" X 6 feet) and 10 tables (30" X 8 feet); 19 black vinyl chairs and 164 blue fabric-top chairs;

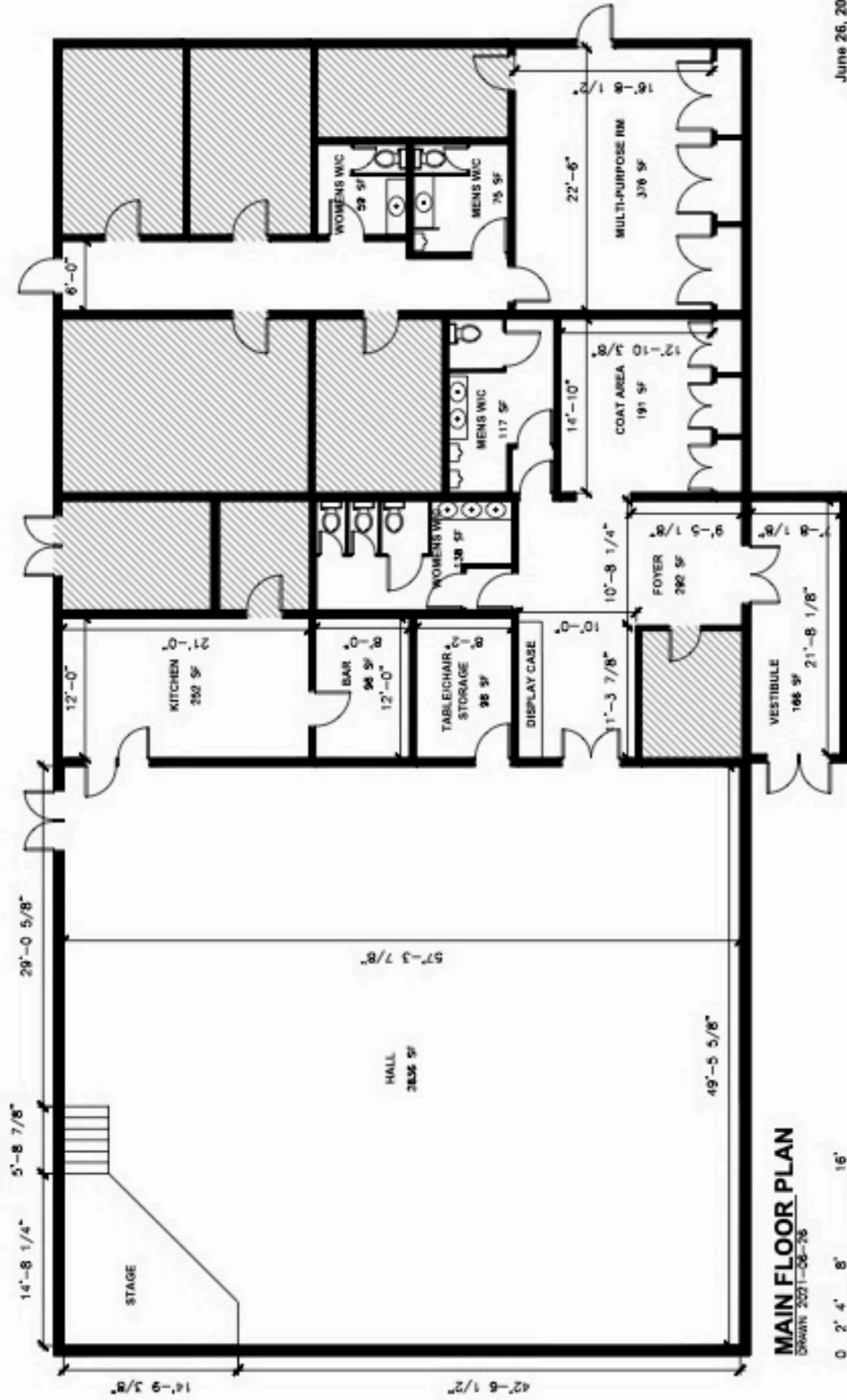
Kitchen wares: Large plates (9"): 150/ Small plates (6.5"): 248  
 Coffee plates (5.5"): 275/ Coffee cups: 150 / Creamers: 75  
 Dessert bowls: 250 / Wine glasses style 1: 27  
 Wine glasses style 2: 69 /  
 Champagne glasses: 25



## ROGER SODERSTROM ROOM

400 sq ft room; tile flooring; 19 black vinyl chairs and 8 tables (30" X 6 feet);

DUGGAN COMMUNITY LEAGUE  
3728 106 STREET



**MAIN FLOOR PLAN**

DATE: 2021-06-26



June 26, 2021 EFCL